



## Group Sales & Client Development Internship

DPAC seeks a Group Sales & Client Development Intern to help further expand the Group Services Department with new sales initiatives and client programs. This role will primarily assist the Group Services Manager. Tasks may include creating special restaurant packages, designing marketing fliers, initiating DPAC social clubs, and organizing pre-show events for corporate outings and group parties. Group Services touches all departments of the theatre world from marketing to ticketing to event planning and operations. Become a part of DPAC history as you help sculpt this important department of our theatre.

The Group Sales & Client Development Intern will connect with businesses and local organizations, building relationships between DPAC and our community. To qualify, an intern should be self-motivated and a quick learner who exhibits leadership and strong communication skills, both written and verbal. Interns should demonstrate an ability to manage multiple projects with minimal supervision and should be highly organized, possessing close attention to detail.

### Requirements:

- \*Current enrollment at a college/university. (Undergraduate junior or senior preferred.)
- \*Letter from school stating that intern will receive college credit for the internship.
- \*Ability to use Microsoft Office programs, including Microsoft Word and Excel.
- \*Availability to work at least 2-3 days a week at DPAC.
- \*Business/Marketing, Dramatic Arts or Parks/Recreation major preferred but not required.

Please note, all interns must receive college credit. We are currently accepting applications for the fall of 2009. Interested applicants should email a resume and cover letter to [EDahl@DPACnc.com](mailto:EDahl@DPACnc.com)

If you prefer to mail your application, please submit a cover letter and resume to:  
DPAC Internship Program  
Attn: Emily Dahl  
123 Vivian Street  
Durham, NC 27701

Thanks for considering an internship at DPAC! We look forward to hearing from you.