

## Account Manager Guide – Post Your Seats for Resale

- 1) Visit TicketsNow.com to post your seats for sale.
  - Click the “Sell Your Tickets” button
  - Click the “Get Started” button at the bottom of the screen
  - Search the event you would like to post for resale and click the “Sell Tickets” link.

Select the theater event using the dropdowns.

Sports Shows L - O

Concerts Move Live On Tour

Theater Durham, NC

**Quick Search**  
Can't find your event? Enter a search below.  
Move Live On Tour

**Move Live On Tour Tickets**  
Click the link that corresponds to the event that you wish to sell tickets for.

Date	Location	
May 9, 2017 (Tue) 07:30 PM	Durham Performing Arts Center (Durham, NC)	<a href="#">Sell Tickets</a>

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- 2) Sign into your Ticketmaster account and enter the barcodes printed on your tickets. Click the “verify” button and type in the amount you would like to charge per ticket.

*Note: If you do not have your tickets in hand, email us at [customerservice@dpacnc.com](mailto:customerservice@dpacnc.com) for your barcode numbers*

Enter ticket information [More Info](#)

2

724263964697

655812924441

Enter barcodes here


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How much do you want to get paid? [More Info](#)

per ticket

If all tickets sell, you'll make \$60.00 (2 x \$30.00)  
Your ticket(s) will appear on the site as \$32.00 per ticket

- 3) Enter your Credit Card information, billing address, bank routing number and your bank account number.
- 4) Click "Next" to review and list your tickets for re-sale. You will be directed to a confirmation page with a listing number and the option to print a receipt.



**Move Live On Tour**  
Date: Tuesday, May 09, 2017  
Time: 7:30 PM  
Venue: Durham Performing Arts Center  
City: Durham, NC  
Notes:

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**Thanks, your listing #231611312 will be live soon!**

[Print Receipt](#)

Quantity	2
Section	5
Row	G
Seat(s)	301, 302
Notes	
Listing Price	\$69.00 <small>per ticket, including fees</small>
<b>What you will get</b>	<b>\$130.00</b>
Pricing Type	Fixed Price
List Until	5/9/2017 6:30 PM CST

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**What's next?**

1. You'll get an email you when your listing is live
2. Edit or remove it anytime in [My Resale Account](#)
3. We'll email you when your tickets sell (or before the event if they don't)
4. You'll get paid in about 10 business days after the event takes place

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[Review Listing](#)