



### **Corporate Partnerships Internship**

The Corporate Partnerships intern will work alongside the Corporate Partnerships Manager as an integral part of the sales team.

Projects may include creating sponsorship proposals and recaps in PowerPoint, prospect analysis for peer performing arts centers and other sports and entertainment venues, maintaining current barter logs, assisting with activation of sponsorships, and minor accounts payable duties in Quickbooks.

### **Requirements:**

- Current enrollment at a college or university
- Candidates must be based in the Triangle region and have reliable transportation
- Letter from school stating that intern will receive college credit for the internship
- Proficiency to use Microsoft Office programs, including Microsoft Word and Excel
- Must possess a laptop or personal computer
- Ability to work at least 10-15 hours per week at DPAC with occasional availability for weekend and special events

Individuals interested in the Corporate Partnerships Internship at DPAC should apply online at [dpacnc.com/internships](http://dpacnc.com/internships).

Please note, all DPAC internships are unpaid and compensated through college credit.

Due to the high volume of applications, we receive only those candidates that move forward in the hiring process will be contacted for this position.

Hiring Manager for this Position:

**Abigaile Bates**

Corporate Partnerships Manager

abates@dpacnc.com