



Flat Rental Fees & Event Charges

July 1st, 2025 – June 30th, 2026

Rates subject to change due to annual vendor increases that occur between issuance of contract and event date.

Flat Rental Fee – Theater

Set-Up	# Of Performances	Mon-Tues-Wed-Thurs	Fri-Sat-Sun
2,704 Capacity	1 Performance	\$34,730.00	\$40,515.00
1,932 Capacity	1 Performance	\$28,940.00	\$31,835.00

Flat rental fee includes:

- Rent
- FOH Staffing
- Cleaning
- In-House Sound & Light Equipment
- Four Spotlights
- Tech Director
- Two City Police Officers
- Fire Watch
- Security – Inside, Traffic Control, Metal
- Detection Dogs
- Box Office – Staffing & Setup
- Utilities
- Ticket Processing

Event Charges

Because of their variable nature, event charges are calculated in addition to the above flat rental fees.

Expenses	Additional
Production Staff	Additional – Rates on Page 2
Accessibility Requirements Per ADA	Additional – Rates on Page 2
Credit Cards	Additional – 5% Credit Card Gross
Groups	Additional – 10% Groups Sales Gross
PROs	Additional – 1% Net Gross
Production Rentals	Additional
Runners	Additional
Catering	Additional



Production Staff Rates

	2025 / 2026	Added Notes
Production Department Heads (Electrician / Sound / Carpenter / Props / Wardrobe)	\$26.25 Per Hour <u>+35% Add-On</u>	Load-In: 4 Hours Show Call: 4 Hours Load-Out: 4 Hours
Riggers (+\$2 per hour for ETCP Certified Riggers)	\$27.25 Per Hour <u>+35% Add-On</u>	Load-In: 4 Hours Show Call: 4 Hours Load-Out: 4 Hours
Working Steward Note: Working Steward is only required when crew size is eight or higher	\$25.25 Per Hour <u>+35% Add-On</u>	Load-In: 4 Hours Show Call: 4 Hours Load-Out: 4 Hours
Stagehands	\$23.25 Per Hour <u>+35% Add-On</u>	Load-In: 4 Hours Show Call: 4 Hours Load-Out: 4 Hours
Board Operators / Stitchers	\$26.25 Per Hour <u>+35% Add-On</u>	Load-In: 4 Hours Show Call: 4 Hours Load-Out: 4 Hours
<ul style="list-style-type: none"> 35% add-on includes all payroll expenses including FICA, Workman's Comp, Unemployment, Health- Welfare Benefits plus payroll processing charges. All Production staff hours between midnight and until 8 AM result in a premium pay rate equal to 1.5 times the rates stated above. Per state-federal law, overtime (1.5 times normal rate) is required for all individuals after 40 hours in a workweek (Monday through Sunday defined workweek). <ul style="list-style-type: none"> 1.5 times normal rate <ul style="list-style-type: none"> All hours worked on Martin Luther King Jr. Day, Memorial Day, Juneteenth, Independence Day, Memorial Day, and New Year's Day All hours worked after 6 PM on Christmas Eve and New Year's Eve 2 times normal rate <ul style="list-style-type: none"> All hours worked on Thanksgiving Day and Christmas Day All hours worked on Labor Day, Memorial Day, Thanksgiving Day, New Year's Day, Christmas Day, July 4th and MLK Day. All hours worked after 6 PM on Christmas Eve and New Year's Eve Stagehands required to wear costumes: \$25 per show premium All stagehand billing is in one-hour increments, with ten-minute grace period. 		

Accessibility Requirements Per ADA

	2025 / 2026	Added Notes
Open Captioning	\$2,250 Per Performance	All dialog, lyrics, and description of key sound cues appear on a screen.
Audio Description	\$450 Per Performance	Audio interpretation of events onstage such as character movement, sets and costumes, and dancing. Delivered live through personal headsets by interpreters from Arts Access.
Sign Language Interpretation	\$1,150 Per Performance	Two licensed American Sign Language interpreters per event.